



EMPLOYEES' CONSULTATIVE FORUM

**WEDNESDAY 1 NOVEMBER 2006
7.30 PM**

**COMMITTEE ROOMS 1&2
HARROW CIVIC CENTRE**

**[Pre Meetings: Council 7.00 PM CTTEE RM 1 & 2]
Employees' 6.30 PM CTTE RM 3]**

MEMBERSHIP (Quorum: 3 from the Council Side and 3 from the Employees' Side of the permanent membership)

Chair:

Councillors:

**David Ashton
Mrs Camilla Bath (VC)
Don Billson
Chris Mote**

**Bob Currie
Graham Henson
Navin Shah**

Employee Representatives

Representatives of HTCC: (To be advised)

Representatives of UNISON: Ms L Ahmad Mr M Nolan
Mr S Compton Mr J Rattray
Ms S Duffell

Representative of GMB: Mr S Karia

Reserve Council Side Members:

- | | |
|-------------------|--------------------|
| 1. Joyce Nickolay | 1. B E Gate |
| 2. Tony Ferrari | 2. Mrs Sasi Suresh |
| 3. Paul Osborn | 3. Keith Ferry |
| 4. Julia Merison | |

**Issued by the Democratic Services Section,
Legal Services Department**

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HARROW COUNCIL

EMPLOYEES' CONSULTATIVE FORUM

WEDNESDAY 1 NOVEMBER 2006

AGENDA - PART I

1. **Appointment of Chairman:**

To receive a nomination from the Employee's side as to the Chairman of the Forum for the remainder of the Municipal Year 2006/2007.

2. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

3. **Deputations:**

To receive deputations (if any) under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).

4. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

5. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1972 (as amended).

6. **Minutes:**
That the minutes of the meeting held on 4 July 2006 be taken as read and signed as a correct record.
7. **Public Questions:**
To receive questions (if any) from local residents or organisations under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).
8. **Petitions:**
To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Advisory Panel and Consultative Forum Procedure Rule 13 (Part 4E of the Constitution).
- Enc. 9. **Restructuring within Business Development and People First:** (Pages 1 - 2)
Report from UNISON.
- Enc. 10. **Revised Grievance Procedure:** (Pages 3 - 12)
Report of the Interim Director of HR.
- Enc. 11. **Improving Attendance Procedure:** (Pages 13 - 18)
Report of the Interim Director of HR.
- Enc. 12. **Stress Group / Wellbeing Report:** (Pages 19 - 32)
Report of the Director of Finance and Business Strategy.

AGENDA - PART II - NIL